



CALENDAR OF PROCEDURES FOR NEW DOCTORAL STUDENTS
2016-17 ACADEMIC YEAR

1ST PHASE				
PROCESS	PERIOD	OBSERVATIONS		
PRE-REGISTRATION	05/09 to 17/11			
ADMISSION	Until 30/11	The Coordinators will periodically admit candidates depending on the numbers who have pre-registered and presented the basic documentation. Admission on academic grounds means that the candidate has a place during the same academic year in which they completed the pre-registration process.		
REGISTRATION	03/10 to 15/12	Doctoral students who have not registered within the established period may still do although they will be required to pay the corresponding charge. The registration deadline for the 2016-17 academic year is 01/03/2017.		
ASSESSMENT	1st exam session: April 2017 2nd exam session: July 2017	<u>Phases</u> <ul style="list-style-type: none"> • Submission of SAD (PhD student) • Assessment by DT (Thesis Tutor and Director) • Assessment by CA (Academic Committee) • CDE (School Management Committee) 	<u>April 2017</u> (1st exam session.) 1 to 30 April 2 to 15 May 18 to 31 May Special session 5 June	<u>July 2017</u> (2nd exam session.) 19 June to 7 July 10 to 21 July 24 to 31 July Special session 7-8 September



2nd PHASE				
PROCESS	PERIOD	OBSERVATIONS		
PRE-REGISTRATION	09/1 to 28/02			
ADMISSION	Until 10/03	The Coordinators will periodically admit candidates depending on the numbers who have pre-registered and presented the basic documentation. Admission on academic grounds means that the candidate has a place during the same academic year in which they completed the pre-registration process.		
REGISTRATION	15/01 to 30/03			
ASSESSMENT	1st exam session: April 2017 2nd exam session: July 2017	<u>Phases</u> <ul style="list-style-type: none">• Submission of SAD (PhD student)• Assessment by DT (Thesis Tutor and Director)• Assessment by CA (Academic Committee)• CDE (School Management Committee)	<u>April 2017</u> (1st exam session.) 1 to 30 April 2 to 15 May 18 to 31 May Special session 5 June	<u>July 2017</u> (2nd exam session.) 19 June to 7 July 10 to 21 July 24 to 31 July Special session 7-8 September



3rd PHASE

- The Programme Coordinator may request a 3rd phase if there are candidates who will have all the necessary documentation and meet all the requirements during the registration period.
- The deadline for completing the registration process for the 2016-17 academic year is 15 June.

	<u>Phases</u>	<u>July 2017</u> <u>(1st exam session)</u>	<u>September 2017</u> <u>(2nd exam session)</u>
• ASSESSMENT	<ul style="list-style-type: none">• Submission of SAD (PhD student)• Assessment by DT (Thesis Tutor and Director)• Assessment by CA (Academic Committee)• CDE (School Management Committee)	19 June to 7 July 10 to 21 July 24 to 31 July Special session: 7-8 September	14 to 22 September 25 to 29 September 2 to 6 October Special session 16 October



**CALENDAR OF PROCEDURES FOR SECOND YEAR AND SUBSEQUENT DOCTORAL STUDENTS
2016-17 ACADEMIC YEAR**

Doctoral students in the second year or subsequent				
PROCESS	PERIOD	OBSERVATIONS		
REGISTRATION	15/09 to 30/09	<ul style="list-style-type: none"> • Doctoral students registered for the 2015-16 academic year who have passed the April exam session and who have not submitted their doctoral theses before 11 September. • Doctoral students governed by RD 1393/07 who have not submitted their doctoral theses before 11 September. 		
	01/10 to 15/10	<p>Doctoral students registered for the 2015-16 academic year who have passed the September exam session and who have not submitted their doctoral theses before 11 September.</p>		
	<p>Doctoral students who have not registered within the established period may still do although they will be required to pay the corresponding charge. The registration deadline for the 2016-17 academic year is 01/03/2017</p>			
ASSESSMENT	1st exam session: April 2017 2nd exam session: July 2017	<u>Phases</u> <ul style="list-style-type: none"> • Submission of SAD (PhD student) • Assessment by DT (Thesis Tutor and Director) • Assessment by CA (Academic Committee) • CDE (School Management Committee) 	<u>April 2017</u> <u>(1st session)</u> 1 to 30 April 2 to 15 May 18 to 31 May Special session 5 June	<u>July 2017</u> <u>(2nd exam session)</u> 19 June to 7 July 10 to 21 July 24 to 31 July Special session 7-8 September