



CALENDAR OF PROCEDURES FOR NEW DOCTORAL STUDENTS
2017- 18 ACADEMIC YEAR

1 st PHASE				
PROCESS	PERIOD	OBSERVATIONS		
PRE-REGISTRATION	From 05/09/2017 (Tuesday) to 31/10/2017 (Tuesday)	The deadline for candidates pre-registered to complete the minimum access documentation will be November 10 th 2017 (Friday).		
ADMISSION	From 06/09/2017 (Wednesday) to 30/11/2017 (Thursday)	Periodically, the Coordination will admit on academic grounds candidates depending on the number of pre-registered who have submitted the basic documentation. Admission on academic grounds means that the candidate has a place during the same academic year of the pre-registration.		
REGISTRATION	From 10/10/2017 (Tuesday) to 15/12/2017 (Friday)	Doctoral students who have not registered within this period may still do it beyond the deadline although they will be required to pay the corresponding charge. The registration deadline for the 2017-18 academic year is 04/04/2018.		
ASSESSMENT	1 st exam session: April 2018 2 nd exam session: June 2018	<u>Phases</u> <ul style="list-style-type: none">• Submission of SAD (PhD student)• Assessment by TS (Thesis Tutor and Supervisor)• Assessment by AC (Academic Committee)• SMC (School Management Committee)	<u>April 2018</u> <u>(1st exam session)</u> From 6 th to 30 th April From 3 rd to 15 th May From 18 th to 28 th May May 31 st or Special session 4 th or 5 th June	<u>June 2018</u> <u>(2nd exam session)</u> From 18 th June to 9 th July From 12 th to 20 th July From 25 th al 31 st July Special session 6 th or 7 th September



2 nd PHASE				
PROCESS	PERIOD	OBSERVATIONS		
PRE-REGISTRATION	From 09/01/2018 (Tuesday) to 28/02/2018 (Wednesday)	The deadline for candidates pre-registered to complete the minimum access documentation will be March 12 th 2018 (Monday).		
ADMISSION	From 10/01/2018 (Wednesday) to 16/03/2018 (Friday)	Periodically, the Coordination will admit on academic grounds candidates depending on the number of pre-registered who have submitted the basic documentation. Admission on academic grounds means that the candidate has a place during the same academic year of the pre-registration.		
REGISTRATION	From 22/01/2018 (Monday) to 04/04/2018 (Wednesday)	Consider the possibility that the registration can be done from the campus / centre Secretary's Office.		
ASSESSMENT	1 st exam session: April 2018 2 nd exam session: June 2018	<u>Phases</u> <ul style="list-style-type: none">• Submission of SAD (PhD student)• Assessment by TS (Thesis Tutor and Supervisor)• Assessment by AC (Academic Committee)• SMC (School Management Committee)	<u>April 2018</u> <u>(1st exam session)</u> From 6 th to 30 th April From 3 rd to 15 th May From 18 th to 28 th May May 31 st or Special session 4 th or 5 th June	<u>June 2018</u> <u>(2nd exam session)</u> From 18 th June to 9 th July From 12 th to 20 th July From 25 th al 31 st July Special session 6 th or 7 th September



3rd PHASE

- The programme Coordinator may request to open a 3rd phase if there are candidates who may have all the necessary documentation and meet all the requirements during the registration period.
- For candidates pre-registered during the 3rd phase the deadline for enrolling the programme the academic year 2017-18 will be June 15th 2018 (Friday).

• ASSESSMENT	1 st exam session: June 2018	<u>Phases</u> <ul style="list-style-type: none">• Submission of SAD (PhD student)• Assessment by TS (Thesis Tutor and Supervisor)• Assessment by AC (Academic Committee)• SMC (School Management Committee)	<u>June 2018</u> <u>(1st exam session)</u>	<u>September 2018</u> <u>(2nd exam session)</u>
	2 nd exam session: September 2018		From 18 th June to 9 th July From 12 th to 20 th July From 25 th to 31 st July Special session 6 th or 7 th September	From 14 th to 21 st September From 24 th to 28 th September From 1 st to 8 th October Special session mid-October (15 th)



**CALENDAR OF PROCEDURES FOR SECOND YEAR AND SUBSEQUENT DOCTORAL STUDENTS
2017-18 ACADEMIC YEAR**

PROCESS	PERIOD	OBSERVATIONS		
REGISTRATION	From 15/09/2017 (Friday) to 29/09/2017 (Friday)	<ul style="list-style-type: none"> • Doctoral students registered as new students for the academic year 2016-17 who have passed the exam session, except those who are pending of the 2nd exam session (3rd pre-registration phase), and who have not submitted their doctoral theses before September 14th 2017. • Doctoral students of 2nd academic year and subsequent who have passed the exam session and who have not submitted their doctoral theses before September 14th 2017. 		
	From 19/10/2017 (Thursday) to 30/10/2017 (Monday)	<ul style="list-style-type: none"> • Doctoral students registered as new students for the academic year 2016-17 who were pre-registered during the 3rd phase and who have passed the 2nd exam session, providing that they have not submitted their doctoral thesis before September 14th 2017. 		
	<p>Doctoral students who have not registered within the established period may still do it beyond the deadline although they will be required to pay the corresponding charge. The registration deadline for the 2017-18 academic year is 04/04/2018.</p>			
ASSESSMENT	1 st exam session: April 2018 2 nd exam session: June 2018	<u>Phases</u> <ul style="list-style-type: none"> • Submission of SAD (PhD student) • Assessment by TS (Thesis Tutor and Supervisor) • Assessment by AC (Academic Committee) • SMC (School Management Committee) 	<u>April 2018</u> <u>(1st exam session)</u> From 6 th to 30 th April From 3 rd to 15 th May From 18 th to 28 th May May 31 st or Special session 4 th or 5 th June	<u>June 2018</u> <u>(2nd exam session)</u> From 18 th June to 9 th July From 12 th to 20 th July From 25 th to 31 st July Special session 6 th or 7 th September